



Graduation Checklist for DNP Students

- Apply to graduate in SIS: [See instructions on how to apply to graduate in SIS](#)
Deadlines:
 - February 1: Spring Graduation
 - June 1: Summer Graduation
 - October 1: Fall Graduation

- Familiarize yourself with [Libra](#), the University's institutional repository. Do not wait until the end to go over the process. If you have questions, try to get them answered well before the submission deadline.

- Confirm the date, time, and location for your DNP Project Presentation. This is a shared responsibility between the student, DNP Advisor, and the Program Manager.

- At defense, bring the [DNP Scholarly Practice Project Defense Approval Form](#) for signatures. Submit to Program Manager.
Important Note: The title on this approval form and the title page on your project must match exactly and cannot be changed once you begin the Libra process. If your title changes after you collect signatures, you will need to re-do the form and obtain signatures again. If you have a change in title, please contact the Program Manager as soon as possible.

- Once your final written project has been approved by your DNP Advisor, complete the [Approval of Final Project for Submission to Libra Form](#). Submit to Program Manager.
Deadlines:
 - April 28: Spring Graduation
 - July 29: Summer Graduation
 - November 30: Fall Graduation

- Wait for an email from the Program Manager letting you know that you are ready to upload your written project to Libra. Do not try to upload until you have received this email.

- Upload written project to [Libra](#). Please note:
Deadlines:
 - May 1: Spring Graduation
 - August 1: Summer Graduation
 - December 3: Fall Graduation

- Close out IRB. Provide confirmation of IRB closure and upload to GNUR 9630 Collab site.